Right and Responsibilities of Students Receiving Financial Assistance

Students' Rights

1. Be informed about all financial aid available and how they can benefit from them
2. Be informed of requirements for the following processes: Withdraw, refunds, and financial aid reimbursements

Students' Responsibilities:

Apply on time to all financial aid funds to which he/she is available
Complete, within the required timeframe, all aid acceptance documentation Be informed of the terms and conditions of the
students loans to which the student is applying and payment promissory notes
before signing
Use financial aid funds for educational purposes only
Keep the Institution and its offices (Registrars, Financial Aid, Bursars) informed when changing addresses, change in financial or
dependency status while in school
Request information regarding his/her student loans and payment options before dropping, graduating, or leaving school If
participated in the Federal Student Loan, complete Exit Interviews if student graduates, withdraws, leave school or has a less
than half time course load.

Maintain a "good standing” status academic progress.

Revised: September, 2015.